

Agenda item 4

Police and Crime Panel

Meeting to be held on 15th October 2013

Appointment of Secretary to the Police and Crime Commissioner Panel

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Executive Summary

To approve the appointment of Sian Roxborough, Council Solicitor/Head of Legal Services for Blackburn With Darwen Council as Secretary to the Police and Crime Commissioner Panel[PCP].

Recommendation

The Panel is asked to approve the appointment of Sian Roxborough, Council Solicitor/Head of Legal Services for Blackburn With Darwen Council, as Secretary to the Police and Crime Commissioner Panel.

Background and Advice

Lancashire County Council was previously appointed as the Host Authority for the administration and support to the PCP and the County Secretary and Solicitor, Ian Fisher, was appointed as Secretary to the Panel.

At the meeting of the PCP on the 8th July 2013 it was proposed the hosting of the Panel should rotate between the County Council and the two unitary authorities, with a nominated senior officer from the relevant host authority acting as the Secretary to the Panel. There was a general agreement that meetings of the Panel should continue to rotate between the three authorities.

It was resolved that with effect from the next meeting, Blackburn with Darwen Council would act as host authority for the Panel with a senior officer from that authority acting as Secretary to the Panel. The position of host authority to rotate between Blackpool Borough Council, Lancashire County Council and Blackburn With Darwen Borough Council in subsequent years with each respective host authority appointing a senior officer to act as the Secretary, who will assume all responsibilities delegated to the current Secretary to the Panel.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Legal Implications

N/A

Financial Implications

N/A

Risk management

N/A

**Local Government (Access to Information) Act 1985
List of Background Papers**

<u>Paper</u>	<u>Date</u>	<u>Contact/Directorate/Tel</u>
Minutes from The Police and Crime Panel	July 2013	D.Fairclough HR and Legal Services 01254 585 107